



**Outdoor Play Canada**  
**Nominations Committee**  
**Terms of Reference**

**1. ROLE/PURPOSE**

The Nominations Committee will nominate the new board members and officers for Outdoor Play Canada (OPC) Board of Directors.

**2. TERMS**

The term for each member of the Nominations Committee is one year (renewable).

**3. MEMBERSHIP**

The Nominations Committee will comprise the Chair (a member of the OPC Board of Directors), up to four people who are not members of the OPC Board of Directors, the OPC Executive Director and an OPC staff support person.

**4. ROLES AND RESPONSIBILITIES**

The Committee is responsible for nominating board members and officers for OPC.

**5. MEETINGS**

Meetings will be held on an as-needed basis (e.g., after the annual call for new members; resignation of a board member, expiration of service term,) via Zoom (or equivalent). Typically, only one meeting will be held per year (at the end of February/early March) after the OPC Executive Director puts out the call to OPC members to submit OPC Board of Directors nominations. The Committee will present a slate of nominees for consideration by the Board. A meeting quorum will be three members of the Nominations Committee. Decisions (nominations) will be made by consensus. If not possible, a simple majority vote will prevail. Meetings agendas/minutes will be provided by the OPC staff support person.

**6. AMENDMENT, MODIFICATION OR VARIATION**

This Terms of Reference may be amended, varied or modified through a motion made to the OPC Board of Directors.